

RECOMMENDATIONS (Corp. Gov. Code)	COMPLIANCE	
I. GENERAL MEETING		
I.1. GENERAL MEETING BOARD		
I.1.1 The chairman of the General Meeting Board shall be equipped with the necessary and adequate human resources and logistic support, taking the financial position of the company into consideration.	Complied with	See Chap.I. Point I.1
I.1.2 The remuneration of the Chairman of the General Meeting Board shall be disclosed in the annual report on corporate governance.	Complied with	See Chap. I. Point 1.3
I.2. PARTICIPATION AT THE MEETING		
I.2.1 The obligation to deposit or block shares before the General Meeting, contained in the articles of association, shall not exceed 5 working days.	Complied with	See Chapter I Point I.4
I.2.2 Should the General Meeting be suspended, the company shall not compel share blocking during that period until the meeting is resumed and shall then follow the standard requirement of the first session.	Complied with	See Chapter I Point I.5
I.3 VOTING AND EXERCISING VOTING RIGHTS		
I.3.1 Companies may not impose any statutory restriction on postal voting, neither when the electronic vote is admitted and adopted.	Complied with	See Chapter I Point I.9 and I.12
I.3.2 The statutory deadline for receiving early voting ballots by mail shall not exceed 3 working days.	Complied with	See Chapter I Point I.11
I.3.3 Companies shall ensure the level of voting rights and the shareholder's participation is proportional, ideally through the statutory provision that obliges the one share one vote principle. The companies that: i) hold shares that do not confer voting right; ii) establish non casting of voting rights above a certain number, when issued solely by a shareholder or by shareholders related to former, do not comply with the proportionality principle.	Complied with	See Chapter I Point I.6, 1.7