#### IBERSOL S.G.P.S., S.A.

Registered Office: Edifício Península, Praça do Bom Sucesso, 105/159, 9º, Porto Share Capital: 36.000.000 € Porto Commercial Registry and Fiscal Number 501669477 Publicly Listed Company

## POSTAL VOTE INSTRUCTIONS AND FORM

- 1. Under the terms of the 20<sup>th</sup> Association Article, number 1, the Shareholder's General Meeting is composed only by Shareholders with voting rights, who own shares or subscription titles that replace them, and until five working days prior to the general meeting date, prove nearby the company, its ownership under the quoted article of association.
- **2.** According to the 22<sup>nd</sup> Association Article, number 3, the voting right in the general meeting of Ibersol SGPS, SA. can be exercised by postal vote, and for this purpose it can be used the postal vote formulary in <a href="https://www.ibersol.pt">www.ibersol.pt</a>
- **3.** Postal votes shall only be considered valid if received in the registered office of the Company, seated at :- "Edifício Peninsula, Praça do Bom Sucesso, nº 105 a 159, 9º andar, 4150-146 Porto, Portugal ", by means of a registered letter with confirmation of receipt, addressed to the Chairman of the Board of Shareholders' General Meeting, with at least three days notice before the General Meeting's date of 29<sup>th</sup> June 2020, also keeping the obligation of proving the quality of shareholder, in accordance to number one of the 20<sup>th</sup> article of the Company's Association Articles;
- **4.** The postal vote declaration shall be signed by the shareholder or by his legal representative, and if the shareholder is a singular person, he must attach to the vote declaration an authentic copy of his /her's Identity Card, if the shareholder is a corporate person, it's signature must be recognized as dully authorized and mandated for the purpose, in terms of the Association Articles 22<sup>nd</sup>, number 5;
- **5.** Postal vote declarations shall be considered only as valid, if it complies, clear and expressly, the following conditions:
- a) Mention of the point or points of the agenda that the declaration referrers to;
- **b)** Mention the concrete proposal which the declaration is referred to, also mentioning the respective proponent or proponents;
- c) Mention the precise and unconditional voting sense to each proposal;
- **6.** Nevertheless the stated in alinea b) of the previous number, a shareholder is allowed to send a vote declaration referring to a precise proposal, stating that he/she votes against all the other proposals in the same point of the agenda, without further specification;
- **7.** The postal vote declaration which does not mention other proposals beyond the ones that it refers to, will be understood as an abstention vote concerning the other proposals;
- **8.** The issued postal votes will be understood as negative votes concerning proposals presented after the issuance of the postal vote;
- **9.** It is a competence of the Chairman of the Board of the Shareholders' General Meeting, or his/her substitute, to verify the conformity of the postal vote declarations, and it will be understood as non issued votes those ones that configure declarations not accepted;
- 10. It competes to the Company to assure the confidentiality of the issued postal votes until the voting moment;

## **POSTAL VOTE FORM**

## (Professional Shareholder)

## Annual Shareholder's General Meeting of 29th June 2020

To the Chairman of the Board of the Shareholder's General Meeting of IBERSOL, SGPS, SA.

## Postal Vote /Professional Shareholder

Edifício Península, Praça do Bom Sucesso, n.º 105 a 159 – 9º andar, 4150-146 PORTO, PORTUGAL

# POSTAL VOTE DECLARATION ( to be received at the Company's Registered Office until 18:00 (GMT) of 26th June 2020 )

| Professional Shareholder's n   | ame:  |
|--------------------------------|---|
| Full address:                  |   |
|                                |   |
| Number of shares:              | Custodian Bank(s):  |
| Dear Madam,                    |   |
| It is herein attached, in App  | pendix I, the voting instructions given by each client for the exercise of  |
| his right to vote through post | al means, specifically for each item of the agenda:   |
| <u>-</u>                       | nagement Report and Accounts, individual and consolidated, for the nentation of accountability for the same year; |
| Proposer:                      |   |
| 2. To resolve upon the prop    | posal of year-end results allocation of 2019;   |
| Proposer:                      |   |
| 3. To resolve upon a gener     | al evaluation of the company's management and supervision;  |
| Proposer:                      |   |

| 4. To resolve upon the purchase and sale of own shares up to the legal limit of 10%;   |
|--|
| Proposer:  |
| 5. To resolve upon the purchase and/or share-holding of representative shares of the company's share capital, by it's direct or indirect participated companies, under the 325 <sup>th</sup> B article of the Companies Code;  |
| Proposer:  |
| 6. To resolve upon the renewal of powers conferred to the Board of Directors by article four, number two of the Company's Association Articles so that this corporate body may resolve in the next five years to increase the share capital, by one or more times up to one hundred million euros. |
| Proposer:  |
| 7. Appreciation of the Remuneration Committee's and Board of Director's statements concerning the remuneration policy applicable to the management and supervisory bodies and other directors of the company;  |
| Proposer:  |
|  |
| [signature of the shareholder's legal representative] <sup>2</sup>   |
| <b>Attached:</b> readable copy of the identification document of the signatory <sup>3</sup> and of the signatory's power of attorney ( in case of corporate entities incorporated and seated at Portugal it shall be enough the permanent certificate code of the represented entity).             |
| <sup>1</sup> Code sent to the email you have mentioned in the declaration's form for intention to participate in the Shareholders General Meeting.   |
| <sup>2</sup> Signature similar to the one you have in your identification document.  |
| <sup>3</sup> Pursuant to the set forth in paragraph 2 of article 5 of Law no. 7/2007 of 5 <sup>th</sup> February, in its current   |

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#### **Notes regarding Personal Data Protection**

The personal data furnished to the Company by the shareholders, the financial intermediaries and their representatives, in the exercise of their right to participate, being represented, and right to vote in the shareholders' general meeting, directly or indirectly through their intermediaries, will be treated by the Company to manage its relationship with the shareholders, pursuant to this shareholders' general meeting, in the fulfilment of the Company's legal obligations. Data will be kept by the Company in accordance with the legal timeframes set forth in the Portuguese Companies Act and in the Portuguese Securities Code and for the duration of any dispute regarding the Shareholders General Meeting, including the respective meeting's proceedings and approved resolutions.

The Shareholders are further informed that, in accordance with the General Regulation on Data Protection EU Regulation 2016/679, of the European Parliament and the Council 27<sup>th</sup> April 2016 and Portuguese Law nº 58/2019, August 8<sup>th</sup>, they can exercise their rights to ask the Company to access all of the personal data relating to them, as well as the amendment of any personal data, the limitation of personal data processing or the right to oppose personal data processing, using the email address grupo@ibersol.com or letter sent to the address indicated below. Please indicate in your request your full name and the right that you are exercising. IBERSOL will ask you for the necessary information in order to verify your identity. In addition, you can make complaints to the competent authority *Comissão Nacional de Proteção de Dados* - https://www.cnpd.pt/ . Your data are reserved will not be shared with other entities.

The data controller is IBERSOL, SGPS S.A., headquartered at Edificio Península, Praça do Bom Sucesso, nºs 105 a 159, 9.º andar, 4150-146 Porto, Portugal.

## ATTACHMENT I - Voting instructions, specific to each item on the agenda, given by each Client

Number of the Proposals and vote intention

Legend:

<u>F</u> = vote in <u>Favour</u>

A = Abstention

C = vote Against

| Name of the Client | Client's adress | Tax<br>number<br>of the<br>Client | Number<br>of<br>owned<br>shares | Number<br>of<br>Voting<br>rights | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|--------------------|-----------------|-----------------------------------|---------------------------------|----------------------------------|---|---|---|---|---|---|---|
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |
|                    |                 |                                   |                                 |                                  |   |   |   |   |   |   |   |